

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**Call to Order** The meeting was called to order at 8:05 a.m. by Reeve Martin Bettker.

Present were: Reeve Bettker, C.A.O. Bridgette Shwytky and the following members of council:

Division No. 1 – Graham White

Division No. 3 – Kevin Kirk

Division No. 5 – Paul Martens

Foreman: Garrett Beaulieu 8:45am

Division No. 2 – Mark Schaffel

Division No. 4 – Real Hamoline

Division No. 6 – Jim Korpan

**Conflict of Interest:** None Declared

**287/24 Agenda**

**White:** BE IT RESOLVED that the agenda for the December 12<sup>th</sup>, 2024 Regular Meeting of Council be accepted as presented

Carried Unanimously

**288/24 Approval of Minutes**

**Martens:** BE IT RESOLVED that the minutes of the first meeting of council held on November 14<sup>th</sup>, 2024 and the minutes of the public hearing held on November 14<sup>th</sup>, 2024 be accepted as presented;

BE IT FURTHER RESOLVED that the notes of the Safety Meetings held on November 27<sup>th</sup>, 2024 and December 6<sup>th</sup> & 10<sup>th</sup>, 2024 be accepted for information.

Carried Unanimously

**289/24 Financial Activities**

**Korpan:** BE IT RESOLVED that the statements of Financial Activities for the month of November 2024 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November 2024 be also accepted as presented.

Carried Unanimously

**290/24 Payroll Summary**

**Martens:** BE IT RESOLVED that the Council approve the Payroll Summary for the month of November, 2024.

Carried Unanimously

**291/24 Mastercard Purchases**

**Hamoline:** BE IT RESOLVED that the RM Mastercard purchases from the Foreman and Administrator from October 16<sup>th</sup>- November 22<sup>nd</sup>, 2024 be approved.

Carried Unanimously

**292/24 List of Accounts for Approval**

**Schaffel:** BE IT RESOLVED that the Council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

*RM MB*

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**Foreman Beaulieu arrived at the meeting at 8:45 am**

**293/24 Foreman's Report**

**White:** BE IT RESOLVED that the Foreman's report as submitted by Foreman Garrett Beaulieu be accepted as presented.

Carried Unanimously

**Councilor Martens left the meeting at 9:20 am to attend to an emergency situation.**

**294/24 Council's Reports**

**Schaffel:** BE IT RESOLVED that the verbal Council reports be accepted as presented and that a written summary be recorded and attached to these minutes as Schedule "A".

Carried Unanimously

**Foreman Beaulieu left the meeting at 11:00 am.**

**295/24 Administrator's Report**

**Kirk:** BE IT RESOLVED that the Administrator's report be accepted as presented.

Carried Unanimously

**296/24 Munisoft EFT Extension Purchase**

**White:** BE IT RESOLVED that the RM purchase the Munisoft AP- Electronic Funds Transfer extension for \$599.40.

Carried Unanimously

**297/24 Hold on Discretionary Use Applications**

**White:** BE IT RESOLVED that the council place a temporary hold on the acceptance of discretionary use applications until the Canada Post strike has ended, as the strike is posing significant challenges in fulfilling the legislated requirements of providing notice to the neighboring landowners.

Carried Unanimously

**298/24 Crop Loss Payments**

**Schaffel:** BE IT RESOLVED that the RM pay the following landowners for the crop loss in the following amounts for providing access to Parcel B, Plan 101414067 on the SE 36-37-03-W3:

Suncrest Farms	\$660.00- estimated 1.1 acres
Emma Sloboshan	\$450.00- estimated 0.75 acres
Pratus Developments	\$900.00- estimated 1.5 acres

Carried Unanimously

**299/24 Fidelity Bond**

**Schaffel :** BE IT RESOLVED that the council approve the renewal of the Fidelity Bond Self Insurance Plan with SARM for 2025.

Carried Unanimously

**Meeting was recessed from 11:00 am- 11:15 am for the gravel tender opening.**

*bm MD*

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**300/24 Award of Gravel Tender**

**White:** BE IT RESOLVED that the RM award the gravel tender for 40,000 tonnes to Lonesome Prairie Sand & Gravel, to be split equally between the RAK pit for \$24.25/tonne and the Ike Thiessen Pit for \$24.00/tonne.

Carried Unanimously

**Sabhash Kapoor and representatives from the Hindu Society of Saskatchewan attended the meeting as a delegate from 11:30 am until 12:00 pm to discuss a proposed application for a Heritage Hub.**

**The meeting was recessed for lunch from 12:00 pm-1:00 pm.**

**301/24 CAO Holidays**

**Schaffel:** BE IT RESOLVED that the council approves the CAO's Holidays from December 16<sup>th</sup> - 31<sup>st</sup>, 2024.

Carried Unanimously

**302/24 Publish Intent Purchasing Group**

**White:** BE IT RESOLVED that the council authorize the CAO to publish a declaration of intent to participate in the SARM buying group on SaskTenders to comply with the Canadian Free Trade Agreements.

Carried Unanimously

**Sean and Lindsay Jamison attended the meeting as a delegate from 1:15 pm-1:25 pm to address the council regarding their previous discretionary use application.**

**303/24 Pest Control Officer**

**White:** BE IT RESOLVED that Denis Boyenko be appointed the Pest Control Officer for the Rural Municipality of Aberdeen No. 373 for 2025.

Carried Unanimously

**304/24 Weed Inspector**

**Kirk:** BE IT RESOLVED that Renny Grilz be appointed the Weed Inspector for the Rural Municipality of Aberdeen No. 373 for 2025.

Carried Unanimously

**Meeting was recessed from 1:30 pm- 2:16 pm for a public hearing.**

**Carmen Bos from Stantec, and representatives from the Ministry of Highway (via Zoom) attended the meeting as delegates from 2:16 pm- 4:15 pm to discuss their preliminary proposal for safety improvements on Highway 41.**

**Councillor White left the meeting at 3:45 pm.**

**Councillor Schaffel left the meeting at 4:00 pm**

*Bos MB*

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**305/24 Discretionary Use Application**

**Hamoline:** BE IT RESOLVED that pursuant to section 8 of Bylaw 2007-05 known as the Zoning Bylaw, the council approve the Discretionary Use Permit for Sean Jamison operating as Derevo Designs to operate a laser engraving business as a home-based business subject to the following conditions:

- Approval is valid for 1 year. Must reapply again after 1 year.
- Must sounds proof shop before starting operations in the shop.
- Must vent the exhaust away from property lines.

Carried Unanimously

**306/24 SARM LSIP Renewal**

**Kirk:** BE IT RESOLVED that the RM council approve the renewal and continued participation in the SARM Liability Self-Insurance Plan for 2025.

Carried Unanimously

**307/24 Health & Dental**

**Kirk:** BE IT RESOLVED that the council approves the renewal of the Level 5 Health and Dental Benefits from the fulltime Employees (family) and members of council (single) for 2025;

BE IT FURTHER RESOLVED that the members of council may enroll in family benefits but will be responsible for covering the additional costs.

Carried Unanimously

**308/24 Excess Liability**

**Korpan:** BE IT RESOLVED that the council approve the renewal of \$5,000,000 in Excess Liability Insurance with SARM for 2025.

Carried Unanimously

**309/24 Public Disclosure Statements**

**Korpan:** BE IT RESOLVED that the council acknowledge the receipt of the completed Public Disclosure Annual Declaration forms from the members of Council that were received on or before November 30<sup>th</sup>, 2024.

Carried Unanimously

**310/24 RS Declaration**

**Hamoline:** BE IT RESOLVED that the council of the RM of Aberdeen No. 373 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statements to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their public Disclosure Statements, as required;

*bn* *mb*

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

BE IT FURTHER RESOLVED that the Chief Administrative Officer is authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried Unanimously

**311/24 2024 Payables**

**Hamoline:** BE IT RESOLVED that the Reeve and CAO be authorized to pay the year end payables for 2024.

Carried Unanimously

**312/24 Transfer to Taxes**

**Kirk:** BE IT RESOLVED that the CAO be authorized to add all outstanding service invoices as of December 31<sup>st</sup>, 2024 to the Tax Roll;

BE IT FURTHER RESOLVED that all outstanding water utility invoices as submitted by Highway 41 Water Utility also be added to the Tax Roll.

Carried Unanimously

**313/24 Tax Abate Roll 598000**

**Kirk:** BE IT RESOLVED that the RM abate a portion of the 2024 municipal and school levy for roll 598 000, in the following amounts, as a result of an error on the assessment: Mun- \$1,527.79, School- \$1,144.81

Carried Unanimously

**314/24 Appointment of Board of Revisions**

**Hamoline:** BE IT RESOLVED that the RM appoint Nor Sask Board Services to manage the Board of Revisions process for the year 2025.

Carried Unanimously

**315/24 In Camera**

**Kirk:** BE IT RESOLVED that the Council of the RM of Aberdeen no. 373 go In Camera at 4:40 per section 120(2)(a) of the Municipalities Act and 23.1 of the Local Authority Freedom of Information and Protection of Privacy Act.

Carried Unanimously

**Council moved out of camera and resumed the meeting at 5:27 pm.**

**316/24 Office Salaries**

**Hamoline:** BE IT RESOLVED that the following salaries for 2025 for the office staff be set at:

Bridgette Shwytky \$99,153.60

Leah Johnston- \$60,320.00

Zoe Neudorf- \$49,920.00

Carried Unanimously

BM MB

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**317/24 Permanent Road Crew Wages**

**Kirk:** BE IT RESOLVED that the following salaries and wages for 2025 be set at:

Garrett Beaulieu-	\$89,408.00
Ivan Buhler-	\$72,600.00
William Gibb-	\$33.00/hr
Taylor Klippenstein-	\$33.00/hr

BE IT FURTHER RESOLVED that these employees be considered permanent full time.

Carried Unanimously

**318/24 Seasonal/PT Employee Wages**

**Korpan:** BE IT RESOLVED that the following salaries and wages for 2025 for the seasonal and casual employees be set at:

Robert Shutiak-	\$33.00/hr
Kevin Conrad -	\$33.00/hr
Lawrence Gillis-	\$33.00/hr
Lee Baker-	\$30.00/hr
Norm McLeod-	\$15.00/hr plus mileage of \$170.00/trip.

Carried Unanimously

**319/24 Office Cleaning**

**Korpan:** BE IT RESOLVED that the office cleaning rate be set at \$800.00/month for 2025.

Carried Unanimously

**320/24 Correspondence**

**Korpan:** BE IT RESOLVED that the following Correspondence, as presented to council, be filed:

- SARM
- 306 Integrity Solutions-Investigative Services
- NCTPC Workshop Invite
- Dance Aberdeen Sponsorship Request
- Building and Technical Standards Workshop
- Civic Address Registry Signage Incentive
- Water Security Agency- Channel Clearing Deadline
- CN Snow Clearing Letter
- Government Relations Election Survey
- Highway 5 Construction Update
- Munisoft 40th Anniversary Discount Offers
- Northbound Planning Conference Invite
- Plant Health Technical Advisor PCO appointment
- PRRC Event Listing

Carried Unanimously

*bm* *MB*

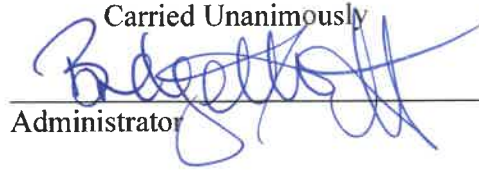
MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**321/24 Adjournment**

**Kirk:** BE IT RESOLVED that the meeting now be adjourned at 5:38 p.m.

  
\_\_\_\_\_  
Reeve

Carried Unanimously  
  
\_\_\_\_\_  
Administrator

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**SCHEDULE "A"**  
**Council Reports**

**Reeve Martin Bettker**

- When having down time, should do some ridging and cleaning up some problem spots
- Parks & Rec- \$70,000 payment was given to the school towards the playground equipment. Issues regarding the proceedings during the AGM.

**Councillor Graham White Division #1**

- Roads staff doing a good job plowing. Couple spots in heavy snow where snow goes over the moboard. Would like grader to go back and do another pass to clean it up.
- Need stop signs/reflectors at highway 5. Drivers not able to see where highway is or where approaches are to turn onto grids from the highway at night. Causing near misses and dangerous conditions.
- Laliberte road mulching, not sure if we will be able to get permission from landowners.
- Did a site visit to Sean Jamison's to see the operation set up for his discretionary use application.
- Blucher/Aberdeen EMS- Firetruck currently being built/ attended 1<sup>st</sup> responders steak night fundraiser/First responders doing a great job
- Gravel- Summit gravel still not delivered. Wondering if the RM should cancel the order from Summit and retender the amount.

**Councillor Mark Schaffel Division #2**

- Roads in good shape. Good job clearing after the large snowfall
- Employee reviews- went well. Employees requesting another front mounted mulcher for the grader.
- Aberdeen Fire- Department moved fundraiser money into a reserve for a new pumper truck and SBCA equipment. Adrien has been doing a lot of volunteering at the Blucher/Aberdeen Hall as well as running the Aberdeen Hall. His dedication should be recognized.
- Thanks to the staff for organizing the Christmas party.

**Councillor Kevin Kirk Division #3**

- Pasture committee- had a meeting to discuss the regulations with their president. Will review with council at the next meeting for approval/ Dug a dugout this summer and have clay that needs to be removed. Wondering if the RM could use it.
- Hall- committee had a meeting. Real will report on the meeting. Town has no money for repairs. Suggesting that the RM just go ahead with the repairs and that the RM just pay for them ourselves to get the repairs done.
- Intersections a bit icy.

BM MB



MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 12<sup>th</sup> DAY OF DECEMBER, 2024 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

---

**Councillor Real Hamoline Division #4**

- Roads look good in his division. Snow piling up a bit at intersections.
- Garrett doing a great job. Appreciate that he is on the ball.
- Mulching issue on Sopatyk road. Planning to talk to owner to get permission to try and finish cleaning up the brush
- Should mention to Stantec that we would like a turning lane at Korpan Cres.
- Hall- Propose hiring a full-time employee to do showings, maintenance, cleaning, inspections, and checking for damage after events. Ceiling tiles are being replaced this week
- Discussed concerns regarding a first responder.

**Councillor Paul Martens Division #5 – Had to leave the meeting for emergency, no report submitted**

**Councillor Jim Korpan Division #6**

- Thanked staff for organizing the Christmas party. Had fun
- Midterm convention- Had some really good workshops/Should look at nominating the current Division 2 rep for President. Very good speaker.
- Rain caused some icy conditions on roads.
- Snow clearing has been really good.
- At intersection of Smuts & Laniwci, a sign is leaning. Keep an eye on it to make sure it doesn't fall down.
- Would like some ridging done in some fields in Div 6.

Ran MB